

LOCAL EMERGENCY PLANNING COMMITTEE
Knox County EMA- 62 Union Street-Rockland, ME 04841
Web Site: www.knoxcounty.gov/ema

2/7/2012

The meeting was called to order by LEPC Chair, Andrew Hart at 10:30 am at Knox County EMA Office. Went around the table and introduced themselves.

Meeting Attendees:

Charles Jordan	Rockland Fire Chief	Robert Williams	ME DEP
Laurie Beckwith	PBMC	Robert S. Gardner	MEMA
Justice Yunik	Lyman Morse	Donna Allen	Knox EMA
Lynn Barboza	ARC	Jean Robinson	Maritime Energy
Janelle Gunning	FMC	Linwood Lothrop	KRCC
Ray Sisk	EMA Director	Charles Dwyer	Knox Health District
			Liaison for CDCC
Wendy Pelletier	Hope Selectman		

- Laurie Beckwith made the motion to accept the minutes of 12/6/11 and seconded by Ray Sisk. All were in favor.

Secretary's Report:

Correspondence:

- AR-1 Forms: 12/6/11 – 7 Otis St. Rockland, crack in the oil tank – unknown amount of heating oil; 12/11/11- 10 Main St. Camden, -1 gal. – gasoline leaking from a parked truck
- Tier 2's received since the last LEPC meeting: Aqua Maine (Camden/Rockland); Camden Hills Regional High School; Americans LLC (Vinalhaven); Flint Enterprises (Park St Laundromat); Kalloch Fuel (Rockland, Rockland Harbor Plaza, Samoset Resort, Camden Farmers Union); SAD 28 Camden Rockport Middle School; The Church of Jesus Christ of Latter Day Saints; The Lane Construction Corp- Washington; Volunteers of Rocky Coast House- Thomaston; US Cellular, Camden; Composites One; Knox Mill; EIC Inc. Prompto -10 Minute Oil Change;
- 4th Annual Maine Partners in Emergency Preparedness Conference online registration is open.
- E-mail with Vendors for 2012 Fast tracking.

Treasurer's Report:

Received November 2011: Grant Reimbursements, HMG 8033-\$93.03; HMG 8050-\$1062.70; HMG 8052-\$282.32; HMG8055-231.29; HMG8057-\$2322.34; Interest: \$2.77

Received December 2011: Grant Reimbursements: HMG 8031-\$101.80; HMG 8033 - \$120.54; HMG 8050-\$29.43; HMG 8051: \$232.02; HMG 8052-3628.16; HMG 8057- \$1639.18; Interest - \$3.21

Bills pd out in November 2011: Personal Services: \$494.72; HMG 8031-\$-138.94; HMG 8033-\$166.09; HMG 8050- \$419.16; HMG 8051-\$232.02; HMG 8052-\$260.84; HMG 8055-\$156.29; HMG 8057-\$2640.12

Bills pd out in December 2011: Personal Services:\$1446.62; General Expenses: \$2.85; HMG 8033-\$146.78; HMG 8050-\$29.43; HMG 8052-\$72.00; HMG 8057-\$2444.13

LEPC Operational Fund balance as of 31 December 2011	\$ 2330.59
Grant and other fund balances as of 31 December 2011	<u>\$10701.74</u>

- Laurie Beckwith made the motion to accept the treasurer's report and Robert Williams seconded the motion. All were in favor.

TRAINING UPDATES:

Knox Regional Response Team (Quarterly meetings)

Wednesday, March 14, 2012 @ 1800 hrs.	St. George Fire Station	Establishing a Decon Line
Wednesday, May 16, 2012 @ 1800 hrs.	Rockland Fire Station	Mini-Drill: Response to a Hazardous Materials Incident- Vapor Cloud Present
Saturday, July 7, 2012 @ 0800 hrs.	Union Fair Grounds	Annual HazMat Refresher
Wednesday, September 12, 2012 @ 1800 hrs.	St. George Fire Station	Mini Drill: Response to a Hazardous Materials Incident-Injured person on loading dock
Wednesday, November 14, 2012 @ 1800 hrs.	Rockland Fire Station	Hazards of Compressed Gases

OTHER TRAINING

January 23-27, 2012	Anniston, AL	7 PBMC personnel attended Hospital Emergency Response Training and also attended a Hot Class with live agent – Laurie gave a brief overview of the training.
January 2012	Lonza Rockland	Annual Hazardous Waste Training
May 17, 2012 @ 7:00 PM	Robert Gardner	Workshop on SERC/LEPC Overview to Local Directors @ the Local EMA Meeting – anyone can come to this training

OLD BUSINESS:

- **Mitigation Plan update.**

The Mitigation Plan is still being worked on. Ray said that he wanted it to be completed by April 2012. Once it has been received from FEMA I the towns will have to sign the plan that is when the 5 years will start.

The Plan is available for review at the MRPC website (also accessible from the Knox EMA site) at: <http://www.midcoastplanning.org/resourceDownloads.html>

- **Update of the Knox RRT**

The January meeting was held with 18 team members in attendance in Union. They discussed the State's final Field Operations Guide; they had training with the ERG Guide Book. It was announced that they need an Advisory Board Meeting soon in regards to the North and South Team. There has been a HSGP grant request the RRT to support a small measure of backfill for training funding for team members and a team leader stipend. The grant awards should be out within the next two weeks.

- **New County website online: www.knoxcounty.gov/ema**

The LEPC site is now under the EMA site. Need content for the LEPC site. We need the membership input on the content you would like to have on the LEPC site. A suggestion was to have a list of the facilities that have reported and those that haven't. Donna asked those present if they had any suggestions to get them to her as soon as possible so that she can start working on them.

- **Review of Knox County Hazardous Materials Response Plan.**

This is the final draft of the Knox County Hazardous Materials Response Plan. Once we get all the corrections and updates to the draft then it will be sent on to the towns for their review and comments. We need to have the revisions done by the end of the week so that we can the towns will have 30 days. The plan has to go to all town offices, with the exception of those towns that are not in area of any hazardous materials, for their review before going to SERC for final approval. One approach would be to write a notice to say that the plan is available for those smaller towns and they could request a copy of the plan to review if those so choose. Another approach would be to put the draft plan on our website for those who want to review it that way. We want to have this plan ready for our SERC presentation on March 20, 2012.

Robert Gardner said that he wanted to give Donna some credit. Of all the plans that have been sent back for more work Knox County's plan is the only one that work is being done on. Donna and Ray both desire credit for looking at the suggestions that were sent back and working with them to identify the product.

- **Knox LEPC presentation to SERC March 20, 2012 in Augusta**

Andy went thru the power point presentation. There have been some changes to it to bring it up to this year's information. Donna will check with Mike Martunas re: Dragon CAP.

NEW/MISCELLANEOUS BUSINESS:

- **Visit from Piscataquis LEPC Chair and other members.**

Tom Iverson and other members of the LEPC will be visiting Knox County on February 23, 2012 @ 10:00 am to discuss how they are going to re-energize their LEPC. It was asked if there is anyone who would be interested in attending this meeting please come and give ideas to help them out.

- **LEPC Secretary Compensation change discussion.**

Ray stated that said that Donna received a raise for EMA but not for LEPC. Ray showed a chart showing what she received last year and 2 different wages. Robert said that the SERC will be looking at the numbers of facilities in the next month and should recalculate the stipend. Charles Dwyer made a motion to accept the 4% raise and revisit again at the April Meeting and Laurie seconded the motion. There was 1 abstained. All others approved.

- **FSE at Medomak Valley High School (joint Knox/Lincoln County exercise)**

Ray spoke about having an exercise with Lincoln County at the Medomak Valley High School. This exercise will probably take place in 2013. There will be several series of exercises prior to the full scale exercise. <related topic> Robert Gardiner asked if Ray would discuss EPCRA reporting with district administrators at their next meeting. Ray indicated he would be speaking to the superintendent at their next meeting.

- **Partners conference participation by LEPC membership**

The transportation that will be going to the conference will be the Knox County EMA truck and CAR 1 Rockland Fire.

The Chemical Safety Preparedness & Prevention Conference 2012 will be held on Apr5 & 6, 2012 at the Doubletree by Hilton in Portland. This is the 25th anniversary of EPCRA. Registration is \$60.00. For more information go to: <http://www.epa25yearsepcra.org/Default.aspx>

- There were miscellaneous discussions on several items among the attendees.

- The next meeting will be Tuesday, April 3, 2012 at the Rockland Fire Station at 10:30 am. There will be a demonstration of the RRT. Please park in the back of the Fire Station.
- A motion was made by Ray Sisk and seconded by Janelle Gunning to adjourn the meeting 12:00 PM All were in favor.

Respectfully submitted,

Donna Allen

Donna Allen
LEPC Secretary